



Course Outline

خطة الدورة التدريبية

Job-Ready Accounting: Hands-On with a Real Company

Diplomas and comprehensive programmes > Diplomas and comprehensive programmes

Duration

90 hours

Topics

5

Track

Diplomas and comprehensive programmes

Certificate

Certified completion certificate with serial number and QR verification

About the course

Running a full accounting cycle on a real company's data, from documents to financial statements.

Course topics and hours

#	Topic	Hours
1	Receiving and sorting documents	15 hours
2	Recording a full period's transactions	18.5 hours
3	Adjustments and reconciliations	18.5 hours
4	Preparing the financial statements	19 hours
5	Presenting and discussing the results	19 hours
Total		90 hours

What you gain

You finish with hands-on experience of a full accounting cycle that you can talk about in job interviews.

How we teach

- ✓ Clear explanations that start from the basics
- ✓ Examples from real Egyptian and Arab businesses
- ✓ Hands-on practice and exercises after every topic
- ✓ Follow-up and assessment until completion

The complete course handbook

An illustrated handbook that explains every topic step by step, with worked examples, tables, diagrams and exercises, in Arabic and English. Available to trainees once their registration is accepted and their enrolment confirmed.



Register for this course

Scan for the course page and registration

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